

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF UPPER STOUR Charity Registration Number 1131161

ANNUAL REPORT AND FINANCIAL STATEMENT NO. 49 OF THE PAROCHIAL CHURCH COUNCIL OF UPPER STOUR

For the year ended 31st December 2021

Approved by the trustees 7th April 2022

Signed:

Rev'd Ben Rundell-Evans BA (Hons), MA Priest in Charge of the Parish of Upper Stour Chair of the Parochial church Council



PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF UPPER STOUR

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY REGISTRATION NUMBER 1131161

The Parish of Upper Stour is part of the Diocese of Salisbury within the Church of England. The address is The Rectory, Portnell's Lane, Zeals, Wiltshire, BA12 6PG. The Parochial Church Council is registered within the Charity Commissioners and issued with the charity number 1131161.

PCC members, who have served in 2020 are:-

Chair: Rev. Ben Rundell-Evans (Priest-in-Charge)
Vice Chair: Mrs. Crin Fearon (also Churchwarden)

Churchwardens: Mrs. Margaret Martin

Mr. Harry Allen Mrs. Celia Cotton Mr. Chris Reeves Mrs. Jane Parker Miss Sue Evans

Representatives on the Deanery Synod: Mr. Malcolm Affleck (also Diocesan Synod)

Mr. Chris Reeves

Elected members: Mrs. Caroline Worthington (Lay Worship Leader)

Mr. Colin Holman (Asst. Treasurer)

Mrs. Jane Joyce (Secretary) Mr. Ashley Kemp (Treasurer)

Mr. George Bullivant

BANKER - Lloyds Bank, Gillingham

INDEPENDENT EXAMINER - Mr Peter Clarke

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF UPPER STOUR

TRUSTEES REPORT OF THE YEAR ENDED 31ST DECEMBER 2021

Aim and purposes

As outlined in the Parochial Church Councils (Powers) Measure 1956, the function of the Parochial Church Council (PCC) is to cooperate with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates through the following committees:

The Standing Committee Local Church Committees Vision Committee

Spending Powers

Both the PCC and the Local Church Committees have spending power as agreed at the PCC 10th Feb 2022.

PCC Spending Process and authorisation

All non-routine expenditure from a non-LCC Designated or Restricted PCC Fund (i.e. the 'PCC Fund') is either agreed by email with all trustees, or at a quorate meeting.

LCC Spending Process and authorisation

Non-routine expenditure from PCC Funds which are restricted or designated for LCCs are executed by the LCC in question with the following constraints:

- Up to £200 with the agreement of LCC members either by email or at a meeting.
- Up to £500 with the agreement of LCC members either by email or at a meeting AND with authority of the PCC Treasurer.
- Beyond £500 with the agreement of the PCC either by email with all trustees, or at a quorate meeting.

Objectives and Activities

The PCC is committed to enabling the following:

- Regular public worship open to all.
- The provision of sacred space for personal prayer.
- Pastoral work, visiting the sick and the bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Supporting other charities in UK and overseas.
- Promotion of Christianity through the staging of events and the distribution of literature.

Safeguarding Statement

The PCC states that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and has duly regarded the House of Bishops Guidance on safeguarding children and vulnerable adults.

PCC Policies

Safeguarding Policy for Promoting a Safer Church Legacy Policy

These can be viewed at www.upperstour.co.uk/parochial-church-council/

Chair's Report

The year of 2021 wasn't quite the great 'unlocking' we had hoped for. However, I am pleased with how much we have managed to achieve in this year with many challenges to acknowledge along the way. Jane's report below presents the work of the PCC. I am very grateful to our PCC and LCC members in the Parish of Upper Stour, for continuing to have a passion for their churches, and working to honour their legacy, nurture their current life, and to have faith in their future. Our council and respective committees have officers who coordinate, administrate, and financially care for each of our churches and for this I and the Church of England am indebted to you. Thank you.

Beyond the life of the PCC and its committee structure, the life of church has continued in the faith of Christ as we grow in faith, hope and love. There are certainly challenges on the horizon for the Church of England as a whole, and indeed locally, however, 2021 continued to present the bread and butter of Parish Ministry that brings us growth and faith as a gathered community. As can be seen below, we continued to be asked to be with people in their sorrow, joy and thanksgiving through the occasional offices. For those who feel a particular religious affinity with Christmas and Easter we were open, hospitable and enjoyed welcoming the wider community.

The national church in this year has begun to think about what it means to be a church which thrives in being bolder, simpler and humbler. A Christ centred church of missionary disciples, which strives to be younger and more diverse, where a 'mixed ecology' is the norm. This vision will move us forward into the 2020s and we will no doubt begin to understand more fully what this may look like for the Parish of Upper Stour. In 2021 our neighbouring incumbent in Mere, Maiden Bradley and West Knoyle Rev'd Carol Green, was appointed as Priest in Charge of the Haldon Mission Community in the Diocese of Exeter. This has caused Upper Stour to be invited to think more deeply about how it may work more with its neighbouring benefice, and how to encourage our growth of faith in this part of the Church of England and the Anglican Communion.

The lives of our four churches (each with their own vocation and life), the life of our two church schools (both distinctive and with their own vision and values for the future), and the pastoral life of our parishioners continues to give me hope, that we are still communing in the life of Christ in this place, and I look forward to seeing how that moves into the future.

Occasional Offices

Baptisms 10 Weddings 12 Funerals 8

Easter

Across our three easter day services in Upper Stour we had 83 people attend.

Christmas

Across our four church services in Upper Stour on Christmas Eve and Christmas Day we had 250 people attend. We also enjoyed Carols Around..., The Green in Zeals, The War Memorial in Kilmington, and The Tree in Bourton These drew in around 30-100 each.

Rev'd Ben Rundell-Evans Priest in Charge and Chair of the PCC

Review of the PCC for 2021

We started with Rev. Ben celebrating his first anniversary on 6th January with a very successful year in Upper Stour. He continued with his invaluable weekly Parish Newsletter, even though thankfully Churches had reopened for services.

Church life continued, as we adapted to the Covid climate. Rev. Ben instituted a Covid 19 survey later in the year and as a result, continuing protocols were agreed on, such as mask wearing, no singing inside, communion in pews etc. It was such a great relief, however, that all churches were open. Each church later continued to adapt in light of Covid restrictions.

Sadly, John Rowe passed away in January – a most valued member of the PCC and Deanery Synod, having previously been Vice Chair of the PCC, a key role during the interregnum following Rev. Chris Moorsom's departure. We miss his wise counsel.

The House Group led by Harry Allen and Brian Martin in Kilmington was not able to meet after lockdown but expects to reconvene in a new location. The House Group led by Margaret Martin and Glenis Allen in Bourton has thrived, however. Twenty joined an on-line Lent Group "Seeing and Believing", which looked at a series of paintings and discussed their relevance for faith today. A regular group of ten meets weekly.

David Gatehouse and his bell-ringing team rang for the weddings when requested in Stourton and rang for services again when they started after lockdown. Practice nights were reduced to the Summer months when the doors could be open.

Glenis Allen's 'Open the Book' team weren't allowed into schools for the beginning of 2021 but made a gradual return toward the end of the year. Where assemblies couldn't be led by church representatives in person, Rev. Ben sent in recorded assemblies. The Heads from St. George's and Whitesheet came to a service in St. Mary's to report on their school events during the year.

Meanwhile, we held 5 PCC meetings in person, with the Standing Committee meeting before each. The LCCs also met beforehand and sent in their reports. There was one PCC by email in March, in order to approve contracts for card readers, which have proved to be essential in the current climate where cash has been discouraged. We held two Extraordinary meetings with Archdeacon Alan, of which more below.

At the beginning of the year, we had a debrief on the Stourhead Christmas Light Event, during which National Trust visitors flocked to the Church to appreciate the decorations themed with National Health and other key workers during the Covid crisis. Over £6,000 had been raised between produce sales and donations. There had been good liaison with the National Trust regarding marshalling and keeping the road open together with closing their event on Christmas Eve and Christmas Day. We were grateful for their sympathetic assistance. But for their event, we would not have the visitors and the much needed funds raised.

We were told of the closure of Kilmington School and it was noted that the proceeds from its sale would go to the diocese and held in trust for the educational benefit of the children of Whitesheet School and the Hoare family. It had been a drain on Whitesheet so it's closure was a relief.

Rev. Mike MacCormack (Rev. Mac) was warmly welcomed as an Associate Priest and licensed in March.

We were fortunate to be able to hold our Annual Parochial Church Meeting in person in May but sorry to lose two PCC members.

Brian Martin stood down from the PCC as Treasurer at the APCM and was profusely thanked for his stewardship and for steering us through "Life in the time of Corona". He worked with Ashley Kemp in the lead up to the APCM before handing over the baton to him.

Tom Spencer stood down as Churchwarden at St. Martin's and was thanked for all he had done in Zeals and the contribution he had made to the PCC.

The May Flower Gala was held in St. Peter's in aid of Parish funds and the National Trust's Philip Niemand generously gave permission for picking in the garden.

The vacancy in Mere was discussed, with Rev. Carol Green having left the benefice of Mere, Maiden Bradley and West Knoyle in May after 8 years. With the planned loss of stipendiary clergy there had been a Deanery and Mission Pastoral Plan to share resources with Upper Stour and a consultation process was to begin with the possible merger of the two benefices in mind. Rev. Ben called for our four LCCs to think about what the church means in each of our villages. To this end, a Vision Day was also planned by Rev. Ben in September.

Meanwhile, in June, Archdeacon Alan Jeans came to brief us on the proposed merger with Mere, and a fulsome discussion took place. Members of the PCC were somewhat dismayed to learn that we would have to share our priest but also realised that we would have to be pragmatic in the circumstances. There would be more news at the end of the year.

Kilmington's Murder Most Foul production took place over a weekend in September in St. Mary's churchyard and was a marvellous success and very well attended. It was Peter Booth's brainchild, finding the playwright and director initially. So many were involved in the cast, crew, wardrobe and not least catering and the weather was kind. Peter was congratulated on raising £3,850 for the Tower Fund.

Rev. Ben held a Vision Day for the parish in Whitesheet School in September, where the aims of each village and its church were explored in detail. It was useful and productive and all had a chance to air their views.

October meant Catering Days – a great opportunity for the whole parish to get involved in Stourton Memorial Hall, whether working in the kitchen, engaging with the visitors, baking or soup and jam making but certainly raising funds for Upper Stour. Celia Cotton and Jane Parker were the key organisers.

Archdeacon Alan returned in December to tell us that Rev. Ben had been invited to act as priest-in-charge in the Mere benefice for up to 3 years. It would be an interim ministry, to explore whether the proposed merger of the two benefices was viable. He would be licensed to Mere as well as Upper Stour and would have to marshal his time with the available clergy and LLMs. There were many questions from the PCC members as to the practicalities of service rotas, finances and administration etc. Rev. Ben was obviously minded to consult all the communities and make this period of planning in fewer than 3 years if possible. We are four communities with one PCC and they are three communities, each with their own PCC. Ways of working will be explored and we looked forward to meeting with our neighbours. Rev. Ben would be licensed some time in the new year but would remain resident in Upper Stour.

The PCC took part in a survey for the Diocese Parish Share Consultation, which coincided with the diocese reviewing Upper Stour's share in light of a merger with the Mere and co. Both parishes will have a reduction in share to reflect the fact that we'd be sharing clergy, if a licencing takes place.

Christmas at Stourhead was the theme for this year's National Trust light event. Crin Fearon organised the talented team, who decorated the church themed with Christmas Carols, which were universally loved. The introduction of votive candles was very popular with visitors. Jane Parker and Celia Cotton maintained the produce tables, setting up every evening and were inundated with generous provisions to sell. Ashley Kemp heroically attended at the beginning and end of every evening to manage the card readers and the proceeds. I organised the rota of stewards to man the produce tables and marshal the visitors. We opened the church for 15 nights during December, fewer evenings than the previous year, but raised over £7,000 in much needed funds for Upper Stour. A very successful event.

So the year ended on a high as we looked ahead to next year and the challenges it will bring with Rev. Ben's interim ministry in the two parishes. We look forward to getting to know our neighbours.

Jane Joyce PCC Secretary

Treasurer's Report

I am pleased to report that, despite the second year of Covid I 9 affecting the Services and other activities in our Parish, we have had a successful year for the Parish Church Council's finances.

I must thank my predecessor Brian Martin, for his work in previous years and giving me a hard act to follow. Many thanks also to the LCC treasurers Tony Moorby and Graham Poynton, for their support in managing the finances of their LCCs.

Although we have sadly lost two substantial donors to the PCC's funds, during 2021, we have also welcomed some new members having moved into our area. We do welcome Standing Order Donations to the PCC or the LCCs, especially as Sunday Service Collection donations are, for obvious reasons, much less than half the norm prior to 2020.

At the end of 2021 our total income was £129,112 (2020 £129,002) mainly comprised of 66% Voluntary Giving (including Gift Aid) and 20% Fund-raising Events. In 2021 these included October Catering days at Stourton, plus product-sales whilst Illuminating St.Peter's church in December (which also greatly helped the donations total). Not forgetting the historical play 'Murder most Foul' performed in Kilmington churchyard in September.

Our total expenditure in the year was £94,218 (2020 £175,844) 60% of which was our Share of Diocesan costs. We fully paid our Share and almost cleared an old balance from 2013 too.

Details of the Income and Expenditures for each local Church, the PCC itself and their amalgamation, are shown in the attached schedule. The transactions have been independently examined and the report is also attached.

Ashley Kemp PCC Treasurer



Independent examiner's report on the accounts

Section A Independent Examiner's Report Report to the trustees/ Parochial Church Council of the Ecclesiastical Parish of Upper Stour members of On accounts for the year 31st December 2021 Charity no 1131161 ended (if any) I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/ 2021. Responsibilities and As the charity's trustees, you are responsible for the preparation of the basis of report accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. Independent I have completed my examination. I confirm that no material matters have examiner's statement come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect: the accounting records were not kept in accordance with section 130 of the Charities Act; or the accounts did not accord with the accounting records; or the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. Please delete the words in the brackets if they do not apply. Signed: Date: 23.2.2022 Name: YEVER J Relevant professional

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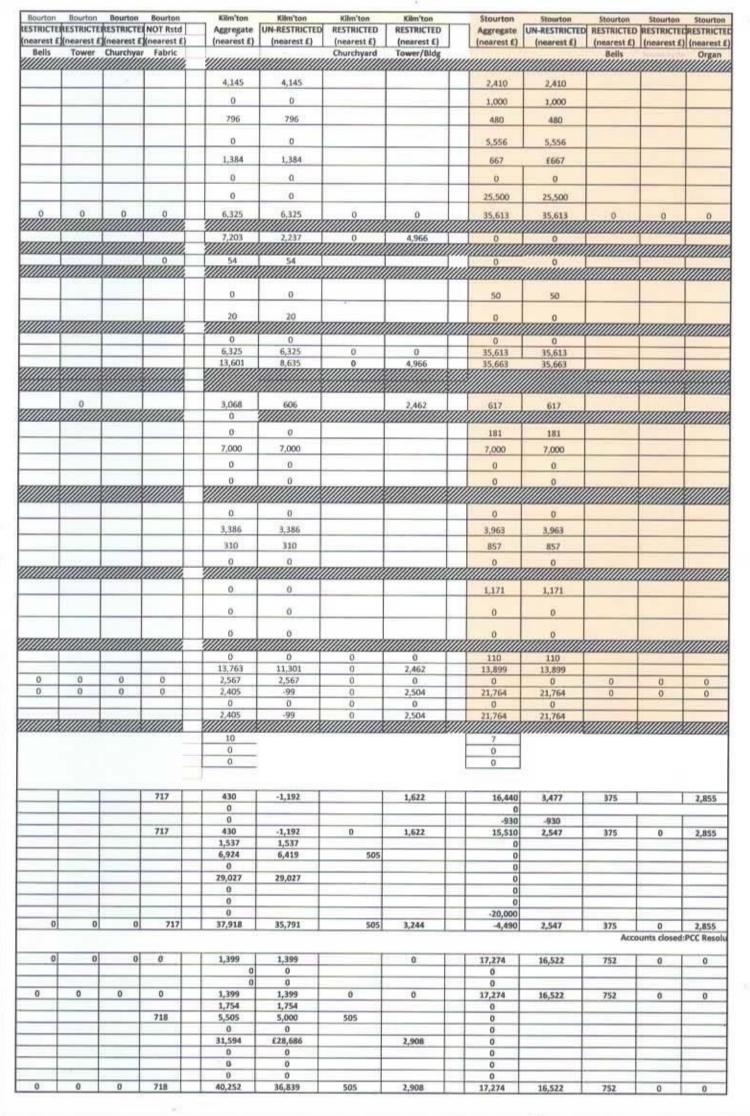
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qualification(s) or body

(if any):

Oct 2018

Combined Upper Stour PCC Accounts	Aggregate	Aggregate	UNRESTRICTEDs	PCC only RESTRICTEDS	RESTRICTED	CONTRACTOR	Bourton Aggregate	Bourton UNRESTRICTED
2021 INCOME	UNrestricteds	RESTRICTEDS	(nearest £)	(nearest £) PCC C-G ZChoir	(nearest £) PCC Bells	(nearest £) PCC Flower	(nearest £)	(nearest £)
Voluntary giving	VIIIIIIIIII							
ax efficient planned giving	27,160	0	11,945				3,430	3,430
Other planned giving	6,121	0	380				4,741	4,741
Collections at services	4,262	0	0				1,407	1,407
All other giving and voluntary receipts, including	4,202						1,407	1,407
pecial appeals (recurring and one-off)	5,973	0	247				65	65
ift Aid recovered	10,600	0	4,782				1,167	1,167
egacies received (capital value)	500	0	500				0	0
Frants (include recurring and one-off)	29,712	0	2,006				962	962
otal voluntary giving	84,328	0	19,860	0	0	0	11,772	11,772
Activities for generating funds				minimi				
undraising activities (gross proceeds)	20,809	4,966	13,262	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		746	746
ncome from Investments lividends, interest, income from property etc.	605	0	127				411111111111111111111111111111111111111	
hurch activities				WWWWWW				
ees 'retained' by PCC 2021+ (weddings, funerals	7.724	360	_ NATA GRADULE	1.020th (2001) 200	CONTRACTOR		***	
tc.) rading activities (gross proceeds), NOT	7,731	360	7,576		£360.00		55	55
undraising	10,277	0	5,453	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0	0
Other Incoming resources Other receipts/income incl magz	37		37					
otal voluntary giving	84,328	0	19,860	0	0	0	11,772	11,772
TOTAL INCOME	123,786	5,326	46,314	0	360	0	12,573	12,573
EXPENDITURE Costs of generating funds				*********	********			
ma analysis a promotive promotive	****	2.40						
Costs of fundraising activities Church activities	7,563	2,462	5,085		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Aission giving and donations	1,555	0	741				320	320
Nocesan parish share contribution	56,196	0	26.696		_		8,500	8,500
alariar second and beneration	2,850	0	2,650				1	
alaries, wages and honoraria	0/507	0	17 2000000000000000000000000000000000000				200	200
Dergy and staff expenses	1,906		1,906				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Church expenses								aaaaaaaaa
Aission and evangelism costs	1,115	0	1,115			127	. 0	0
hurch running expenses (including governance)	11,377	0	0			0	445	445
hurch utility bills	2,843	0	0		_	-	325	325
osts of trading Aajor capital expenditure	3,717	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	william .		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		0
Major repairs to the church building	1,171	0					Same of Same of Same	2
Major repairs to the church building Major repairs to church half/other PCC property	2,172	- 0	0				0	0
ncluding redecoration	935	0	0				240	240
lew building work to the church, church half, lergy housing or other PCC property.	0	0	0				0	0
Other expenditure								
Other payments/expenditure not already listed	530	0	374				0	0
OTAL EXPENDITURE	91,756 2,567	2,462 1,496	38,566	0	0	0	10,031	10,031
URPLUS/DEFICIT	34,597	4,360	7,748	0	360	0	2,543	2,543
ransfer	1,500	0	1,500				0	
LEVISED SURPLUS/DEFICIT LANNED GIVERS AND LEGACIES	36,097	4,360	9,249	0	360	0	2,543	7,543
lumber of tax efficient planned givers	44	0	9				6	
lumber of other planned givers	0	0					6	
lumber of new legacies received in year	1	0	1					
ASH AND INVESTMENT BALANCES 11, 12, 20			-					
urrent Account-Lloyds •	10,481	30,437	4,847	-28		60	3,619	2,902
ccount-Petty Cash (G Jackson)	-907	0	23	-			0	
djusted Balance	9,581	30,437	4,870	-28		60	3,619	2,902
ccount CBF	5,797	9,424	4,260	4384			0	
loyds Deposit Accs Inc RHFrancis Trust account-Ruffer CAT #0000030	6,419	505 shown within #	0				0	
uffer Invst Acc (Kilm) #	47,527	- Section Production	0				0	
urrent Account- NatWest	incl in *		0				0	
ccount-CBF Stmnt via Diocese) oares Bank Loan:was actually UnRstdl)	0	-20,000	0				0	
OTAL OTAL	69,324	20,366	9,130	4,356		60	3,619	2,902
			200 111					
ASH AND INVESTMENT BALANCES 31.12.21 urrent Account-Lloyds	50,189	2,544	13,768	0	360	60	5,445	5,445
ccount-Petty Cash (incl G Jackson)	0	16	0		300		0	3/443
InCleared Items	0	0	0				0	
djusted Balance ccounts in CBF (Int Retnd)	50,189 6,020	2,560	13,768 4,266	0	360	60	5,445	5,445
loyds Deposit Accs, Incl RHFrancis Trust	5,718	505	4,266	U			718	
ccountZ-Ruffer CAT #0000030	4,422	15,978	0				0	
tufferK Invst (Klim)	28,686	2,908	0				0	
ccountMz- NatWest	2,079	10,758	0	5,005			0	
loares Bank Loan changed to Donation	0	0	0				0	
TOTAL	97,113	32,708	18,034	5,005	360	60	6,162	5,445





(nearest £)	Stourton RESTRICTED (nearest £)		Zeals Aggregate (nearest £)	Zeals UnRestricted (nearest £)	(nearest £)	(nearest £)	RESTRICTED (nearest £)	(nearest £)	RESTRICTED (nearest £)	RESTRICTED (nearest £)	Aggregat (nearest f	UnRest
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			1,244	1,244							0	
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-20,000 10,267	0		36,591	15,731	457	1,802	300	6,151	12,000	150	2,506	2,50
20May			30,332	13,731	437	1,002	300	0,131	12,000	130	2,500	2,50
nanoot.												
0	0		14,427	13,055	441	0	0	931	0	0		1
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