PART-TIME ADMINISTRATOR required for the Parish of Upper Stour,

currently in a vacancy. Flexible timings can be arranged, but 3 hours each on two mornings a week will be needed. Good rate of hourly pay. Varied office duties at the office in Zeals. Selected person will need to be quick and accurate, plus capable of organising their time efficiently.

Please send your CV to the senior churchwarden c/o parishoffice@upperstour.co.uk